1

G. R. S. IX-5]

Previous references.

File No. 87.

1916-?

Serial Nos. 1

(E. A. G.)

Later references.

Rm 57-27-1+2

GENERAL AND REVENUE SECRETARIAT.

P 17

Serial Nos. /

Part B for March

SUBJECT.

Meeting of officers.

To. The Heads of Departments.

The Deputy Commissioners of Districts.

G. O. No 87- E. A. G. dated 10. 3. 1917.

Passed orders in the matter of the Periodical meeting of officers.

W D 68—GPB—50,000—24-7-18

2 P

G. R. S. 11]

1916-17

GENERAL AND REVENUE SECRETARIAT.

(G.A.G.)

NOTES.

File No. 87

FILE HEADING.

Grants Cooperation between Govt and Heads of Depts and District Officers.

From

No.	Dated	Received

Diary No.	Enclos.	Spare Copies.	Serial No.

BRIEF ABSTRACT OF LETTER.

NOTES AND ORDERS.

This is one of the subjects discussed at the meeting of Dy Comrs in June 1916. It reported to Branch VIII for action on 7/9/16. The following is the Summary of Discussion:—

NOTES—First Sheet.

GPB—20,000—3-2-14

2 3

[F. R. S. 12]

General and Revenue Secretariat. | G Rev | File No. 87 | of 191 .

Serial No.

Subject	Points discussed	Brief statement of discussion	Decision arrived at and action proposed to be taken
Greater co-operation between Government and Heads of Departments and District Officers.	1. The policy and orders of Government should be loyally given effect to in the districts.	The different rates of progress attained in the districts in carrying out the special schemes sanctioned by Government were stated to be due to differences in local conditions. It was suggested that allowance should be made for this circumstance.	
	2. Steps necessary to secure the object in view.	The suggestions made for co-operation and co-ordination of work were:—	
		(a) Every Head of Department and Deputy Commissioner should maintain a list of large important questions requiring continuous attention and scrutinize progress thereon at fixed intervals.	These suggestions may be considered and suitable proposals submitted.
		(b) Formation of bureaus of allied departments to give general advice to Government in regard to schemes of development.	
		(c) Meetings of Heads of Departments and Deputy Commissioners at fixed intervals.	
		(d) Meeting of Deputy Commissioners and other District Officers once in two months to discuss large administrative questions.	

2 The subject "Co-ordination of work and Co-operation between Depts." is already under Consideration. The file G.A.G. 87 has been submitted to Govt with a Suppl. order on 19-4-1916.

3 (a) Heads of Departments are at present required to maintain a list of important subjects under Consideration and to submit quarterly progress Reports to Govt. [Vide G.O. 267-15 said to have been Subd to General

NOTE—Contn. sheet.

GPS—77,000—17-12-15

G. R. S. 12]

General and Revenue Secretariat.

E & G / File No. 87 of 191 .

Serial No.

Secretary in another Connection by P.V.)

(b) The formation of Bureaus of allied depts is also under consideration in Council. (E. A. G. 141).

(c) Meetings of Heads of Depts and Dy Commissioners at fixed intervals. This is one of the points noted in E & G 87 dated 16 Dewan on 14-4-46 (Vide para 2 supra).

(d) Meetings of Dy Commissioners with District officers periodically. This is also noted on the file E. A. G. 87 dated 16 Dewan.

Submitted. 16/9/46

Please submit papers 17/9

Submitted with E & G 87. The other two files have not yet been received from the Dewan's office. 8/10/46

(a) ~~(b)~~ is already provided for and (b) is under consideration. As regards (c) meetings

NOTE—Contn. sheet.

GPB—70,000—17-12-15

G. R. S. 12]

General and Revenue Secretariat. | G R G File No. 87 of 191 .

Serial No.

of Dy comms and Heads of Depts are held at Mysore during the Dasara and on the occasion of H H.'s Birthday.

As regards (d) - meeting of District officers - they have frequent opportunities of seeing and discussing offl matters with one another — eg. at the meetings of Dt Boards, at the meeting of the members of the ~~District~~ Representative Assembly elected for the Dt, and at District conferences which it is proposed to institute. Any further arrangements in the way of offrs meeting for the discussion of important questions seems quite unnecessary.

CEG) 21/10/16.

(a) & (b) require no further action in this fill.

(c) The meetings refd to in parag 6 are held under the presidency of the Dewan: But Heads of Depts & Dy Comrs should meet among themselves for discussion & settlement of selected subjects.

(d): ~~[illegible]~~ A suggestion may be made that the opportunity refd to should be availed of to discuss other admn matters: major matters want to be [illegible] Conferences may be called [illegible] by the Dewan

NOTE—Contn. sheet.

GPB—70,000—17-12-15

5.

6

G. R. S. 12]

General and Revenue Secretariat.

EAG File No. 87. of 191 .

Serial No.

2326
3.11.16

1/ As regards the meeting of Heads of Depts & Dy comrs, it will perhaps be sufficient to make the Dasara & Pongal days meetings a permanent restriction. A draft G.O is put up

Secy)

Nil
1/11/16

A draft order is put up for favour of consideration.

Diwan)

Secy & Chief
2/11
Nil
Dfc

The draft order seems to be in order and in accordance with the views ~~elicited~~ Elicited at the last meeting of Heads of Depts & Dy Comrs.

Please bring up before the Council.

C.S
on leave
21/11

21.11.16

Dfc

Nil
21/11

OTE—Contn. sheet.

7

(For disposal at an Informal Meeting) No. C. 842

25-11-1916

GENERAL AND REVENUE SECRETARIAT.

Council Matter.

SUBJECT.

Proposals for making the meetings of Heads of Departments and Deputy Commissioners of Districts during the Dasara and Birthday meetings a permanent institution and also for the holding of meetings of Deputy Commissioners and other District officers in every district.

CIRCULATED TO THE MEMBERS OF COUNCIL.

By Order,
D. M. Narayana Rao
Secretary to Government.

23rd November 1916.

Extraordinary Member of Council. Not circulated to Ext. Member as he is unwell.

First Member of Council. 28/11 28/11

Second Member of Council. 27.11 28/11.

819/27.11

406/25.11.16.

WD 2012—GPB—1 000—9-2-16

8

Extract from the Proceedings of the 405th Meeting of the Council of His Highness the Maharaja, held at Bangalore, on the 18th January 1917.

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14. Subject.-Outside the Schedule.

Proposals for making the meetings of Heads of Departments during the Dasara and Birthday festivities a permanent institution and also for holding meetings of Deputy Commissioners and other District Officers in every district.

OPINION OF THE COUNCIL.

The annexed draft order may be approved.

Sd. M. Visvesvaraya,

Dewan of Mysore.

"EXTRACT"

D. M. Ranganathaiah

Secretary to Government,
General Department.

WD—156—GPB—1,000—19-7-16.

9

7.

G. R. S. 12]

General and Revenue Secretariat.		File No.	of 191 .
	Serial No.		
4295 25.1.17.		A.D.S. N is put up. Dewan	Dewan 28/1

NOTE—Contn. sheet.

GPB—70,000—17-12-15

10

Submitted to His Highness.

At the meeting of the Deputy Commissioners and selected Heads of Departments held at Mysore during the Birthday festivities in June 1916, the following suggestions were made with a view to secure greater co-operation and co-ordination of work among the -- different departments.-

(1) Meetings of Heads of Departments and Deputy Commissioners should be held at fixed intervals.

(2) Meetings of Deputy Commissioners and other District officers should take place once in two months to discuss large administrative questions.

2. The accompanying draft order on the subject proposing to make the meetings of Heads of Departments and Deputy Commissioners during the Dasara and Birthday festivities a permanent institution, and also requiring Deputy Commissioners to arrange for a meeting of District officers in every District on convenient occasions has been considered and passed by the Council.

3. The draft order may be graciously approved.

M. Visvesvaraya

19.9.16.1917.

C. 842 11

Record of Cases submitted for the Orders of His Highness the Maharaja.

Subject.

Proposal to make the meetings of Heads of Departments and Deputy Commissioners during Dasara and Birthday festivities a permanent institution and to require the Deputy Commissioners to arrange for a meeting of District Officers in every District on convenient occasions.

842

Order.

~~KRW~~
3/3/17

Genl. Secy
57 Secy
Dewan 61

376
14-3-17

Genl. Press for print 14/3/17

12

B

G.R.S. III—3]

Routine Notes.

[To be used only for notes, requisitions, etc., not intended for permanent record.]

Orders of H. H. on the proposals re. meetings of Heads of Depts & Dy Comrs.

For perusal before issue.

15/3/17

Drewan)

5216
15.3.17

Seen
17.3.17.

Done
17/3

To

The Heads of Departments
The Deputy-Commissioners of Dists

G.O. No 87. E. A.G. dated 10.3.17.

Passes orders in the matter of the Periodical Meeting of Officers.

N.B.—Should routine notes be written on small slips, the notes must be copied, or slips pasted on this form.

W.D. 81—GPB—60,000—

13

Annexure to Resolu 14

G.R.S. 28]

File No.

Serial No.

*Diary No. of letter replied to*_____

Proceedings of the Government of His Highness the Maharaja of Mysore

GENERAL AND REVENUE SECRETARIAT.

( )

READ—

, *the* 191 .

Date of issue 20.4.17

Signed by Mr. N. Madhavarao

ORDER THEREON.—No. November 1916.

At the meeting of officers held at Mysore in June last, it was suggested that Heads of Departments and other important officers of the State should meet periodically for the discussion of import-

over.

SUBJECT.

GPB—50,000—1-12-12

important administrative questions, and that in the districts, the Deputy Commissioners and other district officers should similarly meet for the purpose of exchanging views on matters relating to district administration.

2. For some years past, meetings of the principal officers of the State have been held in Mysore during the Dasara and on the occasion of His Highness the Maharaja's birthday. These meetings will be regarded as a permanent institution in future. They will be attended by ~~the Dewan, the Members of Government, the Secretaries to Government,~~ Elected Heads of Departments ~~& the~~ Deputy Commissioners of Districts and such other officers as may be specially invited. The officers aforesaid, if they desire any subject to be discussed at the meeting, should give intimation of it, with a full statement of their views, at least before a fortnight, to the Secretary to Government in the department concerned, who will obtain orders for its inclusion in the agenda of business. A copy of the agenda will be supplied to each member. When the meeting is

G. R. S. 27]

GENERAL AND REVENUE SECRETARIAT.

(Continuation sheet draft form.)

is concluded, the decisions arrived at will be recorded and communicated to the officers concerned for necessary action.

3. Deputy Commissioners will be requested to hold, from time to time, and on convenient occasions, a meeting of the principal officers employed in their districts for the purpose of discussing the district wants and questions, especially those in which officers of more than one department are interested. The officers to be invited to the meeting will be determined by the Deputy Commissioner. They will ordinarily be the District Judge (if resident at the station), the Executive Engineer, the Superintendent or Superintendents of Police of the District, the Revenue Sub-divisional officers, the District Treasury officer, the District Medical Officer, the District Sanitary officer, the District Excise officer, the District Inspector of Education, and the Economic Superintendent.

GPS—12,000—15-2-13.

Any of these officers may send to the Deputy Commissioner subjects for discussion at the District meeting with notes of their views. The Deputy Commissioner will draw up and circulate the agenda of business in good time to enable the officers invited to the meeting to study the subjects and come prepared with their views. The meetings will be presided over by the Deputy Commissioner who will also maintain a note of the decisions arrived at and see that action is taken in accordance therewith.

3/11

Secretary to Government,
General Department.

1/11

17

S. O. 4

Periodical Meeting of Officers.

No. 87—E. A. G., DATED 10TH MARCH 1917.

PROCEEDINGS OF THE GOVERNMENT OF HIS HIGHNESS THE MAHARAJA OF MYSORE.

GENERAL AND REVENUE DEPARTMENTS.

Order No. 87—E. A. G., dated 10th March 1917.

At the meeting of officers held at Mysore in June last, it was suggested that Heads of Departments and other important officers of the State should meet periodically for the discussion of important administrative questions, and that in the districts, the Deputy Commissioners and other district officers should similarly meet for the purpose of exchanging views on matters relating to district administration.

2. For some years past, meetings of the principal officers of the State have been held in Mysore during the Dasara and on the occasion of His Highness the Maharaja's Birthday. These meetings will be regarded as a permanent institution in future. They will be attended by selected Heads of Departments and Deputy Commissioners of Districts and such other officers as may be specially invited. The officers aforesaid, if they desire any subject to be discussed at the meeting, should give intimation of it, with a full statement of their views, at least before a fortnight, to the Secretary to Government in the department concerned, who will obtain orders for its inclusion in the *agenda* of business. A copy of the agenda will be supplied to each member. When the meeting is concluded, the decisions arrived at will be recorded and communicated to the officers concerned for necessary action.

3. The Deputy Commissioners will be requested to hold, from time to time, and on convenient occasions, a meeting of the principal officers employed in their districts for the purpose of discussing the district wants and questions, especially those in which officers of more than one department are interested. The officers to be invited to the meeting will be determined by the Deputy Commissioner. They will ordinarily be the District Judge (if resident at the station), the Executive Engineer, the Superintendent or Superintendents of Police of the District, the Revenue Sub-Divisional Officer, the District Treasury Officer, the District Medical Officer, the District Sanitary Officer, the District Excise Officer, the District Inspector of Education, and the Economic Superintendent.

4. Any of these officers may send to the Deputy Commissioner subjects for discussion at the District meeting with notes of their views. The Deputy Commissioner will draw up and circulate the agenda of business in good time to enable the officers invited to the meeting to study the subjects and come prepared with their views. The meeting will be presided over by the Deputy Commissioner who will also maintain a note of the decisions arrived at and see that action is taken in accordance therewith.

D. M. NARASINGA RAO,
Secy. to Govt., Gen. Dept.

To—The Heads of Departments.
The Deputy Commissioners of Districts.

Exd.—R. K.

18

Government of His Highness the Maharaja of Mysore.

GENERAL AND REVENUE DEPARTMENTS.

G. O. No. 87—E. A. G., dated 10th March 1917.

Periodical Meeting of Officers.

Passes orders in the matter of the ——

W D 2311—GPB—27-3-17—255